

**FULL BOARD MEETING MINUTES**  
of the  
**MONTANA BOARD OF REAL ESTATE APPRAISERS**  
**CONFERENCE CALL**  
**10:30 AM – 12:05 PM**  
**SEPTEMBER 9, 2022**

**1. Call To Order - Establish Quorum - Introduction of Board & Staff Members (00:00:01)**

Vice Chair Greg Thornquist called to order the meeting.

**Board Members:**

**Gregory Thornquist, Vice Chairman, Industry Member**

**Steven Hall, Industry Member**

**Julie Forbes, Industry Member**

**George Luther, Industry Member**

**Patti Dundas, Public Member**

**Board Members Not Present**

**Peter Fontana, Chairman, Industry Member**

**Myles Link, Public Member**

**Staff:**

**Sharon Peterson, EO2**

**Amanda Reynolds, EO1**

**Beth Murphy, Compliance Specialist**

**Others Present**

**Matt Dalton**

**Jenny Tidwell, Policy Manager with Appraisal Subcommittee**

**Neal Fenochietti, Policy Manager with the Appraisal Subcommittee**

**2. Approval and Tentative Modification of Agenda Order (00:03:58)**

**Motion (00:04:38)** George Luther moved to approve the agenda as stated. Steve Hall seconded.  
Motion carried.

**3. Review Minutes – April 28, 2022 (00:05:15)**

**4. Public Opportunity to Comment (Presiding Officer Statement) (00:06:38)**

“The Board now offers the public in attendance an opportunity to comment on any public matter, under the jurisdiction of the Board, that is not on the current agenda. The board cannot act but will listen to comments and may ask staff to place the issue on a future agenda. The presiding officer may limit the comment period to proceed with the board meeting.”

No public comment

**5. Board Action (00:07:29)**

**a. State Offsite Assessment conducted from September 6 – 9, 2022 (00:07:40)**

**i. Public Opportunity to Comment (00:08:08)** No comments

**ii. Introduction of Neal Fenochietti and Jenny Tidwell, Policy Managers**

**iii. Results of the State Offsite Assessment**

**b. Rulemaking: MAR 24-101-xxx – Consideration of Department Public Participation Rules Proposal (00:24:22)**

**i. 24.207.101 Board Organization**

**1. Public Opportunity to Comment**

**2. Potential Board Motion to Amend as Proposed**

**Motion (00:30:13)** George Luther moved to proceed with the amendment of ARM 24.207.101, as recommended by the department and if no comments are received, amend the rules exactly as proposed. Patti Dundas seconded. Motion carried.

**3. Small Business Impact Determination**

**Motion (00:35:03)** George Luther moved that the proposed amendments to ARM 24.207.101 do not significantly and directly impact Montana small businesses. Steve Hall seconded. Motion carried

**c. Board Member Elections (00:35:47)**

**i. Public Opportunity to Comment (00:36:31) No Comments**

**ii. Elect Presiding Officer, Vice Presiding Officer, Screening Panel Chairperson and Adjudication Panel Chairperson**

**Motion (00:45:21)** George Luther moved to elect Julie Forbes as the Screening Panel Chairperson. Patti Dundas seconded. Motion carried.

**Motion (00:45:55)** George Luther moved to elect Greg Thornquist as Presiding Officer. Julie Forbes seconded. Motion carried.

**Motion (00:47:07)** George Luther moved to elect Steve Hall as Adjudication Panel Chairperson. Patti Dundas seconded. Motion carried.

**Motion (00:48:47)** George Luther moved to elect Julie Forbes as Vice Presiding Officer. Patti Dundas seconded. Motion carried.

**d. Continuing Education Credit for Attendance at the 2022 Spring AARO Conference (00:49:48)**

**i. Public Opportunity to Comment (00:50:32) No Comments**

**ii. Assign continuing education credits for appraiser attendees**

**Motion (00:53:56)** Steve Hall motioned to accept the hours as indicated and approval of any individuals that were in attendance and the hours that they claimed. George Luther seconded. Motion carried.

**6. Executive Officer Report – Sharon Peterson (00:57:11)**

**a. Budget Report (00:57:20)**

**b. CE Audit Report (01:04:54)**

**c. 2023 Legislative Update (01:06:25)**

**d. Report on the 2022 Spring AARO Conference (01:08:22)**

**e. Update on the 2022 Fall AARO Conference (01:12:36)**

**f. 7-Hour National USPAP Update Course (01:14:58)**

**7. Screening and Adjudication Panel Report (01:26:20)**

**8. Next Board Meeting Date – December 6, 2022 (01:27:21)**

## **9. Adjourn (01:32:30)**

George Luther moved to adjourn the meeting. Motion carried.

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New agenda items may be added up to “three business days” before the meeting. For the most accurate agenda, please consult the website at [www.realestateappraiser.mt.gov](http://www.realestateappraiser.mt.gov). The board may reorder the agenda at the beginning of the meeting.